

# Cleveland County Multiple Listing Service

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Email: [CCARMLS1@bellsouth.net](mailto:CCARMLS1@bellsouth.net)

## APPLICATION FOR REALTOR® MLS BRANCH OFFICE MEMBERSHIP

I hereby apply for Office membership in Cleveland County Association of REALTORS® Multiple Listing Service.

FIRM NAME (As is appears on your NC Real Estate License)

\_\_\_\_\_

Firm Real Estate License # \_\_\_\_\_

*Please include a copy of your Firm's NC Real Estate License and/or Appraiser's License.*

BIC's Name: \_\_\_\_\_

*Bic must also fill out the Application for MLS Membership for Realtor® Broker/Agent and pay the one-time application fee and the quarterly dues as selected on the form.*

Primary Association Membership: \_\_\_\_\_

*A Letter of Good Standing is required if office primary membership is not Cleveland County Association of REALTORS®*

Check Type of Office Membership:

CCAR Board Member REALTOR® Office BIC \_\_\_\_\_ MLS Only BIC \_\_\_\_\_

Firm's Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Firm's Business Phone \_\_\_\_\_ Firm's Fax \_\_\_\_\_

**Office Phone # to appear on Listings:** \_\_\_\_\_

Firm Email Address: \_\_\_\_\_

I acknowledge my responsibility to abide By the MLS By-Laws, Rules and Regulations, Policies and Procedures Guidelines of the Cleveland County Association of REALTORS®, Inc. **This includes confirmation that each licensee listed under BIC who lists property within CCMLS's jurisdiction and enters such listings into the internet system will join separately and pay appropriate fees, including Quarterly Dues.** I hereby agree to pay future MLS Dues within 30 days of Invoice on a Quarterly basis. A late fee of \$25.00 will be added after the due date. MLS privileges are subject to suspension for failure to pay dues after 45 days.

Date \_\_\_\_\_ BIC's signature: \_\_\_\_\_

### **FEES:**

**Initial Participation Fee for a Branch Office is \$500.00**

*(Required if Office is not set up in MLS)*

**TOTAL AMOUNT DUE:**

**\$500.00**

I include my check in the amount of \$500.00 to cover the MLS Branch Office Initial Participation Fee.  
***Make Check Payable to: Cleveland County MLS or call for Credit Card payment.***

*(Revised 11.15.17)*