



PUEBLO ASSOCIATION OF REALTORS,® INC.

2220 Kachina Dr
PUEBLO, COLORADO 81008
TELEPHONE 719/545-3666
FAX 719/545-3668

Dear MLS Participant:

Thank you for your interest in becoming a member of the Pueblo Association of REALTORS. Board of Choice has allowed for you to participate with our MLS without becoming a member of the Pueblo Association of REALTORS, provided you are a member of another Colorado Board.

Please provide the following to become an MLS Participant-**ALL PAPERWORK MUST BE submitted along with payment TO THE PUEBLO ASSOCIATION OF REALTORS® before an ID and Password will be given. This process will take approximately 24 hours during business hours.**

- * Should you request an MLS exemption for any Licensee in your office, please submit that request in writing on Company Letterhead, a listing of ALL Licensees in your office to be exempt. **The Designated Broker must participate and is not eligible for MLS exemption.** Anyone caught sharing access will be grounds for a \$500 fine per incident.
- * **Please submit a copy of your Driver's License or Photo ID, your Brokers and any other Member in your office participating in our MLS.**
- * Must have a verifiable email address and phone number. Failure to produce will hold up the application process.
- * Proof that you are a member of another Colorado Board (Letter in Good Standing from your board)
- * Please submit \$500 for yourself and \$50 for each licensee in your office who is participating in the MLS.
- MLS Participation is currently \$32.00 per month,
- * If your participating licensee are a member of a team, they will net to be aware that the MLS ID and password may not be shared with team members who are NOT participating licensees. If said ID and password area shared there will be an **automatic \$500.00** fine.
- * Please complete and return enclosed forms for yourself and each licensee in your office who is participating. **Each person** must attend an MLS Computer Training held at the Pueblo Association office. Training is every Monday from 12-4. Please call in advance to schedule training. **This is REQUIRED for all MLS Participants.** Training must be completed within 1 month of joining. If requirement is not met your listings will be withdrawn until training is completed.

Sincerely,

Mindy Zundel
Administrative Assistant
Pueblo Association of REALTORS,® Inc

Please Sign, Date and return this letter along with your packet.

Signature

Date: