

NORTHERN NECK ASSOCIATION OF REALTORS

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OFFICE EXCLUSIVE FORM INSTRUCTIONS

This form is designed to be completed either electronically or manually. To complete the form electronically, place the cursor over the required area and click. Type in the appropriate information. Once you have completed the information, print the form. To complete the form manually, print the form and **print** the appropriate information.

Follow all instructions on the form completely.

If you have questions contact the NNAR office.

OFFICE EXCLUSIVE

I hereby certify that the office of _____
has explained the advantages of Multiple Listing, but for personal reasons I have given said office a private exclusive
listing on my property at (911 address) _____
priced at \$ _____ which will run until _____
(Not to exceed the term of the listing agreement.)

Seller _____ **Signature** _____

Seller _____ **Signature** _____

Agent _____ **Signature** _____

Date _____

Copies of the completed forms go to: NNAR Office, the firm's office, and the seller. NNAR copy to be submitted within 48 hours of the listing agreement.