



## NRVAR Unlicensed Staff Information Sheet For MLS Access

Staff Member Name: \_\_\_\_\_

Staff Member Email: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Who will the staff member be working under (check one)?  All Office Members  Only Certain Office Member (List Members) \_\_\_\_\_

You may participate in the Paragon Academy training by going to the Help icon located at the top right corner of the Paragon homepage. We are not offering in-person training at this time.

Please sign to verify that the above information is correct.

\_\_\_\_\_  
Staff Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal/Authorized Managing Broker Signature

\_\_\_\_\_  
Date

Please note: NRVAR must be informed immediately if your firm no longer employs this staff person.

\_\_\_\_\_  
Upon the receipt of this signed form, the new Staff Member will be emailed an MLS User Login/ID.

MLS ID: \_\_\_\_\_

MLS password: To be received in an email from Paragon