



OFFICE Application

DATE _____

Office Name _____

Office NRDS# _____ Office License # _____
If NEW # will be assigned by our office

Office Address _____

Office Phone _____ FAX# _____

Office Email _____

Office Website _____

Name of Broker-in Charge &/or Designated REALTOR _____

Office CONTACT if other than BIC /DR _____

Total Number of Agents at THIS office location and under this BIC/DR: _____

ALL Agents DECLINING participation in our MLS or Membership will need to be LISTED on the **Certificate for NON-Use / waiver** (separate attachment) and this waiver must be signed by the Broker in Charge or Designated REALTOR®.

"MLSs must provide participants the option of a no-cost waiver of MLS fees, dues and charges for any licensee or licensed certified appraiser who can demonstrate subscription to a different MLS where the principal broker participates. MLSs may, at their discretion, require waiver recipients and their participants to sign a certification for nonuse of its MLS services, which can include penalties and termination of the waiver if violated." (adopted 11/17 by NAR)

**Payment is expected with application. Initial Payment by check , NO CASH
Call the MLBOR Office if you have questions 828-837-5297**

OFFICE FEE SCHEDULE: Non-refundable

- New PRIMARY or SECONDARY OFFICE Application Fee _____ \$500
- BRANCH of a Member Office _____ \$250
- MLS Only Office _____ \$250 plus annual renewal at \$250

DUE with your application _____ \$ _____