



MLS ONLY Application

Non-refundable Application Fee \$250

CONTACT INFORMATION

First Name _____ Middle Name _____ Last Name _____

Nickname (DBA) _____ Suffix Jr III Sr Etc.

Home address _____

City _____ State _____ Zip Code _____

Home phone _____ Cell phone# _____ Carrier _____

Preferred E-mail _____

May the Association, as well as the State & the National Associations, communicate with you via text message? Yes No

LICENSE INFORMATION

NC License # _____ NC Appraiser license # _____ NAR/NRDS # _____

Primary Association _____

Do you hold, or have you ever held, a real estate license in any other state? Yes No If so, where: _____

Are you a member of another association in NC? Yes No If so, where: _____

DR / BIC / AGENT

COMPANY INFORMATION

Office Name _____ Branch _____

Office Address _____

Office Phone _____ Office Email & Contact _____

Name of DR or BIC _____

Office NRDS # _____ Office NC License # _____

PERSONAL ASSISTANT INFORMATION (PA)

Name of PA _____ Licensed? YES NO

PA's Email _____ Phone _____

Your Checklist of items to turn in to the MLBOR Office with this application:

- MLS ONLY Application & Agreement (signed)
- Copy of your Real Estate or Appraiser License Pocket Card
- Copy of your Driver's license
- Letter of Good Standing from your PRIMARY association
- Office Application & BIC/DR Application, if not already participating
- Payment of fees as provided in MLBOR Fees Worksheet. Initial fees may be paid by check or credit/debit card. All invoices' payments will be made within the MLS system and payable online
- Certificate for Non-Use WAIVER to be Completed and signed by BIC
- Supra Key Coop? Y N Serial # _____ Pin # _____



MLS ONLY Access Agreement

I, _____ (Print your name) hereby apply for MLS ONLY Access with Mountain Lakes Board of REALTORS®

I hereby certify that the enclosed application information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my MLS access.

REQUIREMENTS FOR MLS ACCESS:

- In electing to access the MLBOR MLS, I understand that I must hold a valid NC real estate or appraiser license and must either be a Designated REALTOR® (DR) or Broker-in-Charge (BIC) of a firm or remain affiliated with a supervising DR/BIC who also either holds membership or MLS Only Access with MLBOR.
- I agree that I will keep the login name and password for my MLS access confidential and that I will not disclose them to ANY other person, including another Broker in my firm. (Personal Assistants who might require access to your listings will be assigned their own unique access to your account. Please contact our office for this free assignment). Breach of this Non-disclosure obligation may result in termination of my MLS privileges.
- The Certificate for NON-Use WAIVER must be completed and signed by the DR/BIC.
- NC forms through Zipforms are free only to “members”. MLS Only is a Non-member position.
- I am responsible for reading and staying updated with the MLS Rules and Regulations (available on MLBOR website).
- I agree to make prompt payment of all MLS related fees and charges. All invoices will be posted within the MLS system and are to be paid online by credit/debit card or bank routing number & account number. A \$30 late fee is automatically applied after the due date. *All late fee funds are applied to our scholarship fundraising.*

MLBOR maintains a Data Sharing agreement with Carolina Smokies Association of REALTORS® so that their listings can be VIEWED ONLY from our MLS and vice versa. This provides you with additional regional resources and greater exposure for your listings.

MLBOR utilizes SUPRA lockbox and key system and has a cooperating agreement with NE Georgia Board for access to their Supra lockboxes also. The smartphone app, Supra eKEY is highly recommended and can be assigned and authorized at our office.

Date: _____ PRINT your name: _____

Your Signature: _____