



MLS ONLY Application

Non-refundable Application Fee \$200

Name _____

As it appears on your license, Add or CIRCLE the name you prefer to be called

DR / BIC / AGENT (CIRCLE which applies to you)

Office name _____ Branch _____

Office full address _____

Name of DR or BIC _____

NC RE License # _____ NC Appraiser Lic # _____ NAR/NRDS # _____

Home Address _____

City, St, Zip Code _____

Cell phone # _____ Cell Carrier _____

Verizon, ATT, Sprint, other

Preferred email _____

Do you have a Personal Assistant (PA)? YES NO

Is PA licensed? YES NO

Name of PA _____

PA's email if different from yours _____ phone _____

What is your PRIMARY local Association where you are in Good Standing and others where you may be a member

PRIMARY ASSOC _____

Other ASSOCIATIONS _____

Your Checklist of items to turn in to the MLBOR Office with this application:

- MLS ONLY Application & Agreement (signed)
- Copy of your RE or Appr License card
- Copy of your Driver's license
- Letter of Good Standing from your PRIMARY association
- Office Application & BIC/DR Application if not already participating
- Payment of fees as provided in MLBOR Fees Worksheet/s (Initial fees may be paid by check or credit/debit card. Future invoices will be made within the MLS system and payable online when posted)
- Certificate for Non-Use WAIVER to be Completed and signed by BIC



MLS ONLY Access Agreement

I, _____ hereby apply for MLS ONLY Access with Mountain Lakes
Board of REALTORS®
Print your name

I hereby certify that the enclosed application information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my MLS access.

REQUIREMENTS FOR MLS ACCESS:

- In electing to access the MLBOR MLS, I understand that I must hold a valid NC real estate or appraiser license and must either be a Designated REALTOR® (DR) or Broker-in-Charge (BIC) of a firm or remain affiliated with a supervising DR/BIC who also either holds membership or MLS Only Access with MLBOR.
- I agree that I will keep the login name and password for my MLS access confidential and that I will not disclose them to ANY other person, including another Broker in my firm. (Personal Assistants who might require access to your listings will be assigned their own unique access to your account. Please contact our office for this free assignment). Breach of this Non-disclosure obligation may result in termination of my MLS privileges.
- The Certificate for NON-Use WAIVER must be completed and signed by the DR/BIC.
- NC forms through Zipforms are free only to “members”. MLS Only is a Non-member position.
- I am responsible for reading and staying updated with the MLS Rules and Regulations (available on MLBOR website).
- I agree to make prompt payment of all MLS related fees and charges. Initial fees to be paid by check and all future invoices will be posted within the MLS system to be paid online by credit/debit card or bank routing number & account number. A \$30 late fee is automatically applied after the due date. *All late fee funds are applied to our scholarship fundraising.*

MLBOR maintains a Data Sharing agreement with Carolina Smokies Association of REALTORS® so that their listings can be VIEWED ONLY from our MLS and vice versa. This provides you with additional regional resources and greater exposure for your listings.

MLBOR utilizes SUPRA lockbox and key system and has a cooperating agreement with NE Georgia Board for access to their Supra lockboxes also. The smartphone app, SupraEKEY is highly recommended and can be assigned and authorized at our office.

Date: _____ PRINT your name: _____

Your Signature: _____