



## MEMBER APPLICATION & AGREEMENT

Name

*As it appears on your license, Add or Circle the name you prefer to be called*

Office Name \_\_\_\_\_ Branch \_\_\_\_\_

Office Address \_\_\_\_\_

Name of your Broker-In-Charge/DR \_\_\_\_\_

Check ALL that apply:       Primary Member                       Secondary Member (IN state  or OUT of state   
    REALTOR/Appraiser                       Broker-in-Charge/DR

NC RE license # \_\_\_\_\_ NC Appraiser license # \_\_\_\_\_  
*A copy of front and back of your license and a copy of your Drivers' License must accompany your application*

Current or previous REALTORS, please provide your NAR member # \_\_\_\_\_ (NRDS #)  
*If you are NEW, your NRDS # will be assigned by our office*

Home address \_\_\_\_\_

City, St & Zipcode \_\_\_\_\_

Cell phone# \_\_\_\_\_ Carrier? \_\_\_\_\_  
Ex: Verizon, Sprint, T-Mobile, etc

Preferred E-mail \_\_\_\_\_

Do you have a Personal Assistant (PA)?

Name of PA \_\_\_\_\_ Licensed? YES  NO

PA's Email \_\_\_\_\_ Phone \_\_\_\_\_

If you are a current member of another association/s, please list your PRIMARY association FIRST and then list others, if applicable and request that they send us a "good standing letter" by email

PRIMARY Association \_\_\_\_\_

Other Association/s \_\_\_\_\_

Have you been found in violation of the Code of Ethics or other membership duties in an Association of REALTORS® within the past 3 years, or are there any such complaints pending?\*

YES                       NO

Has your real estate or appraiser license ever been suspended or revoked?\*

- YES                       NO

Have you ever been convicted of a misdemeanor (other than a traffic violation) or of a felony?\*

- YES                       NO

*\*If you answered YES to any of the above, please provide details with an attachment.*

Please provide three references that the MLBOR is authorized to contact. At least ONE must be a current MLBOR member in good standing.

Name\_\_\_\_\_Phone\_\_\_\_\_

Name\_\_\_\_\_Phone\_\_\_\_\_

Name\_\_\_\_\_Phone\_\_\_\_\_

Your Checklist of items to turn into the MLBOR Office:

- Completed application with Page 3 signed agreement
- Copy of Real Estate or Appraiser license pocket card, front & back
- Copy of your Driver's License
- Letter of Good Standing from your PRIMARY board (if applicable)
- Payment of fees and dues as prescribed by MLBOR fees worksheet; initial fees must be paid by check, once in the system you will be able to pay future fees online by card or bank routing # & account #.

## Member Agreement with Mountain Lakes Board of REALTORS

I, \_\_\_\_\_ hereby apply for REALTOR® or Appraiser membership in the Mountain Lakes Board of REALTORS® (MLBOR) and am enclosing a check in payment for my application fee and dues payable to MLBOR. I understand that my dues will be returned to me in the event of non-election. The individual application fee is non-refundable.

In the event of my acceptance, I will attend orientation within the next two times it is offered (or complete the online version available on our website) after confirmation of membership. Failure to meet this requirement may result in membership being terminated. Furthermore, I agree to abide by the Bylaws and MLS Rules and Regulations of the Mountain Lakes Board of REALTORS® (posted on our website), the North Carolina Association of REALTORS® and the Code of Ethics of the National Association of REALTORS®, which includes the duty to arbitrate disputes. I understand membership brings certain privileges and obligations that require compliance. Membership is final only upon approval by the Board of Directors and may be revoked should completion of requirements, such as orientation, not be completed. I understand that as a continuing condition of membership I will be required to complete periodic Code of Ethics training as specified by the National Association of REALTORS®

I acknowledge that if accepted as a member, and subsequently resign from the Association or otherwise cause membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon certification that will submit to the pending ethics proceeding, and I will abide by the decision of the hearing panel. If applicant resigns or otherwise causes the membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®.

I hereby certify that the enclosed information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership, if it is granted. I further agree that, if accepted for membership in MLBOR, I shall pay the fees and dues promptly while I remain a member.

**MLS ACCESS:** In electing to access the MLBOR MLS, I understand that I must hold a valid NC real estate or appraiser license and must either be a Designated REALTOR® (DR) or Broker-in-Charge (BIC) of a firm or remain affiliated with a DR/BIC (who is also a member). I am responsible for reading and staying updated with the MLS Rules and Regulations. I agree to make prompt payment of all MLS related charges and fees.

I agree that I will keep the Login name and Password for MLS access confidential and that I will not disclose them to any other person, including another Broker in my firm. [Personal assistants who might require access to your listings will be assigned their own different access to your account. Please contact the MLBOR office for this (free) assignment.] Agents within my office who choose to NOT participate must be listed on "Certificate of Non-Use" signed by the Broker in Charge. Breach of this non-disclosure obligation may result in termination of my MLS privileges.

MLBOR maintains a Data Sharing agreement with Carolina Smokies Association of REALTORS® so that their listings can be viewed only from our MLS and vice versa. This provides you with additional region resources and greater exposure for your listings.

MLBOR utilizes Supra lockbox system and has a cooperating agreement with NE Georgia Board for access to their Supra lockboxes also. The smartphone app called eKEY is highly recommended and can be assigned at our office.

Date: \_\_\_\_\_ PRINT your name \_\_\_\_\_

Your signature \_\_\_\_\_

*By signing, you authorize this application and MLBOR's right to validate all information provided in the application.*