

# KERRVILLE BOARD OF REALTORS® MLS ACCESS FOR AGENTS



**\*The Designated Broker must be a KBOR MLS member before any agents may apply. Check with your broker.**

Agent Name:  License #

Office Name:

Office Address:

**\*\*If you have or previously had access to the NAVICA MLS system in a different location, you must use a different user name and password for the Kerrville MLS.**

Select a Login/User name (case sensitive)\*\*:

You may use your real estate license number:  
If not, then select a user name that is at least 4 characters long.  
If you use zero or the letter "o" please note which one it is.

Select a password (case sensitive):

Your password must be at least 4 characters long; you can use letters and/or numbers, but if you use zero or the letter "o" please note which one it is.

The MLS system will show the office phone number for all agents. It can also display two other contact numbers for each agent. Which contact numbers would you like to have in the MLS System? Your name and primary phone number will be displayed at the bottom of your listings along with your e-mail and website address.

Primary phone # w/area code

Secondary phone # w/area code:

Home  Office  Cell/Mobile  Other

Home  Office  Cell/Mobile  Other

Cell Provider:

Email:

Website:

**Signature of Agent**

**Date**

**Signature of Designated Broker**

**Date**

MLS Service fee is \$135 per quarter (Jan 1–Mar 31, April 1–Jun 30, Jul 1–Sep 30, Oct 1–Dec 31) This fee will be pro-rated at \$45 per month should agent join during the quarter.

Future quarterly MLS billings will be made to the broker who will pay this service fee for the agent.

No refunds will be made should an agent cancel their KBOR MLS service during the quarter.



**Include a .jpg file of a headshot photo of yourself along with application.  
Save as a .pdf then email completed document to [application@kerrvillerealtors.com](mailto:application@kerrvillerealtors.com)  
KBOR Staff will contact you for your credit card information**

