

Listing Office \_\_\_\_\_  
Listing Agent \_\_\_\_\_  
Co-Listing Office \_\_\_\_\_  
Co-Listing Agent \_\_\_\_\_

**Dixie Gilchrist Levy Multiple Listing Service, Inc.**  
**NAVICA MLS COMMERCIAL LEASE [K] FORM**

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July 6, 2016

MLS # AUTO ASSIGN

Lease Price \_\_\_\_\_ List Date (mm/dd/yyyy) \_\_\_\_\_ Available Date (mm/dd/yyyy) \_\_\_\_\_

(8) Street # \_\_\_\_\_ Compass \_\_\_\_\_ (50) Street Name \_\_\_\_\_ (15) Unit # \_\_\_\_\_

(25) City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ County  Alachua  Citrus  Columbia  Dixie  Gilchrist  Lafayette  
 Levy  Marion  Putnam  Suwannee  Taylor  Other

(7) Tax Amount \_\_\_\_\_ (4) Property Tax Year \_\_\_\_\_ (7) Apx Acreage \_\_\_\_\_ (30) Apx Lot Size (Front Ft x Back Ft x Left Side Ft x Right Side Ft) \_\_\_\_\_

Waterfront  Yes  No (7) Waterfront Ft \_\_\_\_\_ (7) Road Frontage \_\_\_\_\_ (30) Cross Street \_\_\_\_\_

(7) Assoc Dues \_\_\_\_\_ Payment  Annual  Monthly  
Frequency  N/A  Semi Annl  Qrtly

Apx Year Built \_\_\_\_\_ Total Rooms (excluding Bathrooms) \_\_\_\_\_ Apx Building SqFt Under Roof \_\_\_\_\_ Source  Appraisal  Measured  Owner  Plans  Tax Roll \_\_\_\_\_ Apx Net Leasable Space \_\_\_\_\_

Building Stories  1  2  3  4  5  6  7  8  9  10  11+ \_\_\_\_\_ Ceiling Height  8  12  16  24  More  Varies

Electric Phase  Dual  Single  Triple  Other \_\_\_\_\_ Voltage  110  220  440  880  More \_\_\_\_\_ Amps  30  50  100  200  More

Fire Sprinklers  Overhead All  Overhead Office  Overhead Other  None  Other \_\_\_\_\_ Loading Docks  1  2  3  4  5  6  7  8  More  None \_\_\_\_\_ Rail  Yes  No  Close By

(30) Owner First Name \_\_\_\_\_ (30) Owner Last Name \_\_\_\_\_ (12) Owner Phone \_\_\_\_\_ (12) Owner Fax \_\_\_\_\_

(30) 2nd Owner First Name \_\_\_\_\_ (30) 2nd Owner Last Name \_\_\_\_\_ (45) Owners E-mail \_\_\_\_\_

(50) Owners Mailing Address \_\_\_\_\_ (30) Owners City \_\_\_\_\_ Owners State \_\_\_\_\_ Owners Zip Code \_\_\_\_\_

Listing Type  Exclusive Agency  Exclusive Right \_\_\_\_\_ Commission Type  Dollar  Percentage \_\_\_\_\_ (5) Comp Selg Ofc % \_\_\_\_\_ (5) Comp Selg Ofc \$ \_\_\_\_\_

Distressed Property  Auction  Bank Owned/REO  Foreclosure  Short Sale  Short Sale Approved  Not Applicable \_\_\_\_\_ Add Audio  Yes  No \_\_\_\_\_ Add Virtual  Yes  No \_\_\_\_\_ Add Video  Yes  No \_\_\_\_\_

Display on Internet  Yes  No \_\_\_\_\_ Display Address  Yes  No \_\_\_\_\_ Allow AVM  Yes  No \_\_\_\_\_ Allow Comments  Yes  No \_\_\_\_\_ (10) Lockbox \_\_\_\_\_

**Features**

**TYPE PROPERTY**

- A01 A C L F
- A02 Apartments
- A03 Automotive
- A04 Bar/Tavern
- A05 Building Services
- A06 Cabinet/Furniture
- A07 Church
- A08 Club House
- A09 Convenience Store
- A10 Day Care
- A11 Distributor
- A12 Florist
- A13 Grocery Store
- A14 Hair Salon
- A17 Heavy Industrial
- A15 Hotel/Motel
- A16 Light Industrial
- A18 Liquor Store
- A19 Mall
- A20 Manufacturing
- A21 Marina
- A22 Medical/Dental
- A23 Mobile Home Park
- A24 Nursery
- A25 Office
- A26 Office Building
- A50 Other
- A27 Professional
- A28 Retail
- A29 RV Resort
- A30 Service Station
- A31 Strip Mall
- A32 Warehouse

**CURRENT USE**

- B01 A C L F
- B02 Apartments
- B03 Automotive
- B04 Bar/Tavern
- B05 Building Services
- B06 Cabinet/Furniture
- B07 Church
- B08 Club House
- B09 Convenience Store
- B10 Day Care
- B11 Distributor
- B12 Florist
- B13 Grocery Store
- B14 Hair Salon
- B17 Heavy Industrial
- B15 Hotel/Motel
- B16 Light Industrial
- B18 Liquor Store
- B19 Mall
- B20 Manufacturing
- B21 Marina
- B22 Medical/Dental
- B23 Mobile Home Park
- B24 Nursery
- B25 Office
- B26 Office Building
- B50 Other
- B27 Professional
- B28 Retail
- B29 RV Resort
- B30 Service Station
- B31 Strip Mall
- B32 Warehouse

**FOUNDATION**

- C04 None
- C50 Other
- C01 Piers
- C02 Raised
- C03 Slab
- ROOF**
- D01 Asphalt/Fiberglass
- D02 Built-up
- D03 Membrane
- D04 Metal
- D50 Other
- D05 Shingle
- D06 Tile
- D07 Wood Shake

**CONSTRUCTION**

- E01 Aluminum Siding
- E02 Brick
- E03 Concrete
- E04 Concrete Block
- E05 Concrete Block/Spraycrete
- E06 Concrete Block/Stucco
- E07 Frame/Stucco
- E08 Manufactured/Modular
- E09 Metal Frame
- E50 Other
- E10 Precast
- E11 Steel
- E12 Stem Wall
- E13 Stilt
- E14 Stone
- E15 Vinyl Siding
- E16 Wood Siding
- E17 Wood Frame

**Features Continued**

- HEATING**
- F01 Central Electric
  - F02 Central Gas
  - F03 Floor Furnace
  - F04 Heat Pump
  - F05 Multiple Units
  - F50 Other
  - F06 Propane
  - F07 Stove
  - F08 Window/Wall

- COOLING**
- G01 Ceiling Fan(s)
  - G02 Central Air
  - G03 Electric Air Filter
  - G04 Evaporative
  - G05 Heat Pump
  - G06 Multiple Units
  - G09 None
  - G50 Other
  - G07 Wall/Window
  - G08 Whole House Fan

- WATER SOURCES**
- H01 2 Inch Well
  - H02 2 Wells
  - H03 4 Inch Well
  - H04 City Water
  - H05 Community Water
  - H08 None
  - H50 Other
  - H06 Shared Water
  - H07 Well for Yard

- SEWER TYPE**
- I01 Community
  - I04 Septic Sewer
  - I05 None
  - I50 Other
  - I02 Public Sewer
  - I03 Ruck

- PARKING**
- J07 None
  - J01 Not Paved
  - J50 Other
  - J02 Paved
  - J03 Public Parking Lot
  - J04 Private Parking Lot
  - J05 Shared Parking
  - J06 Street Parking
  - J08 Open Parking

- DRIVEWAY**
- K01 Blacktop
  - K02 Brick
  - K03 Concrete
  - K04 Dirt
  - K05 Gravel
  - K50 Other
  - K06 Private
  - K07 Shared
  - K08 Shell

- CEILING TYPE**
- L01 Beamed
  - L02 Cathedral
  - L03 Drop Down
  - L04 Flat
  - L05 Open
  - L50 Other
  - L06 Sculptured
  - L07 Skylight
  - L08 Standard
  - L09 Vaulted
  - L07 Tray

- ACCESSIBILITY**
- M04 Boat Parking
  - M02 Handicapped
  - M50 Other
  - M03 RV Parking
  - M01 Wheelchair

- ENERGY FEATURES**
- N01 Attic Fan
  - N02 Extra Insulation
  - N03 Humidistat
  - N04 Heat Recovery Unit
  - N11 None
  - N50 Other
  - N05 Radiant Heater
  - N06 Ridge Vents
  - N07 Solar Water
  - N08 Thermal Glass Windows
  - N09 Solar Tinted Windows
  - N10 Zoned

- OTHER FEATURES**
- O01 High Traffic Count
  - O05 None
  - O50 Other
  - O02 Overhead Doors
  - O03 Waterfront
  - O04 Water View

- FENCING**
- P01 Chain
  - P04 None
  - P02 Partial
  - P03 Wood
  - P50 Yes-Other

- TOPOGRAPHY**
- Q01 Flat
  - Q02 Hilly
  - Q10 None
  - Q50 Other
  - Q03 Pasture
  - Q04 Planted Pine
  - Q05 Sloped
  - Q06 Topo Mix
  - Q07 Rolling
  - Q08 Steep
  - Q09 Wooded

- IRRIGATION**
- R01 Automatic
  - R02 Back
  - R03 Drip
  - R04 Front
  - R06 None
  - R50 Other
  - R05 Sprinklers

- LANDSCAPING**
- S01 Fully Landscaped
  - S06 None
  - S02 Open
  - S50 Other
  - S03 Partially Landscaped
  - S04 Pasture
  - S05 Trees

- ROAD TYPE**
- T07 City
  - T01 County Road
  - T02 Federal
  - T50 Other
  - T03 Paved
  - T04 Private Road
  - T05 State Road
  - T06 Unpaved

- WATERFRONT FEATURES**
- U01 Boat Dock
  - U02 Boat House
  - U03 Boat Ramp
  - U07 None
  - U50 Other
  - U04 Pier
  - U05 Riprap
  - U06 Seawall

- WATER NAME**
- V01 Creek
  - V19 Deeded Access
  - V02 Fresh Water Canal
  - V03 Gulf Canal
  - V04 Gulf of Mexico
  - V15 Ichetucknee River
  - V05 Lake
  - V14 None
  - V50 Other
  - V06 Pond

- V07 River Canal
- V08 Salt Water Canal
- V09 Sante Fe River
- V10 Steinhatchee River
- V11 Suwannee River
- V12 Waccasassa River
- V13 Withlacoochee River
- V16 Waterfront
- V20 Waterview

- SPECIAL INFORMATION**
- W01 Aerial Photo
  - W02 Appraisal
  - W03 Community Pool
  - W04 Elevation Letter
  - W05 Flood Insurance
  - W06 Flood Plain
  - W07 Furnished
  - W08 Golf Course Community
  - W09 HOA Disclosure
  - W10 Homeowners Assoc Approval
  - W11 Horses Allowed
  - W12 Lead Paint Disclosure

- W13 Nonconforming
- W23 None
- W50 Other
- W14 Owner/Agent
- W15 Pets Allowed
- W18 Restrictions
- W16 Seller Property Disclosure
- W17 Sold As Is
- W19 Survey
- W20 Tenant Approval
- W21 Title Insurance
- W22 Warranty

- RENT INCLUDES**
- X05 Common Area Mntc
  - X08 Exterior Mntc
  - X03 Insurance
  - X07 Interior Mntc
  - X04 Janitorial
  - X50 Other
  - X02 Taxes
  - X06 Tenant Improvements
  - X01 Utilities

- SHOWING INSTRUCTIONS**
- Y01 Appointment Only
  - Y02 Call Listing Agent
  - Y03 Call Listing Office
  - Y04 LB Call 1st
  - Y05 LB Call Agent
  - Y06 LB Call Office
  - Y07 LB Hidden
  - Y08 LB No Call
  - Y09 LB Vacant
  - Y10 Lister Accompany
  - Y50 Other
  - Y12 Letter of Confidentiality
  - Y13 Showing Service
  - Y11 Viewing After Hours

- TERMS OF LEASE**
- Z04 Lease/Option
  - Z01 Long Term Lease
  - Z02 Month to Month
  - Z03 Net Lease
  - Z50 Other
  - Z05 Percentage Lease
  - Z06 Escalating Lease
  - Z07 Year to Year

(100)Alarm Location

(300)Legal Description

(300)Personal Items/Equipment Included

(300) **Directions**

(550) **Public Comments**

(550) **Agent Comments**

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This form must be consistent with the statements in the listing contract with the exception of AGENT COMMENTS. I understand that the Broker is a member of the Dixie Gilchrist Levy Board of REALTORS®, Inc. and this property data form will be filed with said service within five (5) working days. Permission is hereby granted to release information pertaining to the listing of this property to the Participants of the MLS.

\_\_\_\_\_  
Owner Date

I certify that I have a listing on the above property.

\_\_\_\_\_  
Owner Date

\_\_\_\_\_  
Broker Date