



## DIXIE-GILCHRIST-LEVY MLS SCHEDULE OF FINES

### Section 9.1.2 MLS Fines

Fines will be assessed to the Participant and/or subscriber for failure to abide by the MLS Rules and Regulations. If assessed on a subscriber and not paid within 30 days, then the participant shall be assessed any outstanding fines. If not paid in full within 60 days (total days from assessment) the listing in violation shall be withdrawn from the MLS service until fines are paid in full. The amount of the fine, as established (and amended) by the MLS Board of Directors, shall be assessed based upon the severity and frequency of the offense.

Minor Offense (\$25.00 to \$50.00 fines):

1. Failure to have seller's signature on listing contract, extensions, price change, withdrawal, change of terms, etc.
2. Missing information or zeros in fields, \$25.00 fine per field and \$5.00 per day until resolved.
3. Incomplete Directions, cannot say "Call Listing Agent or Office"
4. Entering false or misleading information in any data field
5. Placement of agent name, broker name, brokerage name, or branded links
6. Failure to provide sufficient information to show a property. Membership in DGL MLS is agreement to COOPERATION and COMPENSATION with ALL members of DGL MLS, as shown in the MLS
7. Activating a listing without a photo or graphic, \$50.00 after one (1) business day, \$50.00 every five (5) calendar days until resolved.
8. Making a listing Active with No Showings allowed or stated in Public Remarks or Comments, a listing must be able to be shown to be placed in MLS. Status of Temporarily Off Market may be used in the event the Seller doesn't want showings for a short period of time.
9. Combination/Gate Code in Public Remarks or Directions

Major Offense (\$100.00 fine):

10. Ownership fields must contain CORRECT, COMPLETE, and proper information to allow other members to properly execute a purchase and sale agreement. In an instance where Owner of Record applies, an explanation will be placed in the Agent Comments section. Failure to provide complete and correct information will result in a \$100 per day fine being assessed until corrected or a comment added to Agent Comments section.
11. Listing Procedures - \$100 per day if listing is not added within one (1) business day after listing has been accepted by the broker
12. Clear Cooperation - \$100.00 per day fine shall be assessed until the requested information is filed with the Service (one courtesy warning will be provided). After one courtesy warning



and following a first fineable offense, the fine per day shall be assessed at \$200.00 for the second offense and \$500.00 for the third and consecutive offenses.

13. Listing Multiple Unit Properties – all property's statuses must be correct within one (1) business day
14. Failure to disclose Limited Service Listings
15. Failure to get written directive from seller to withhold listing from MLS and Public distribution (see Clear Cooperation Rule)
16. Change of Status to listings
17. Failure to schedule all showing appointments through the listing brokerage
18. Failure to disclose the property is a short sale and the terms of the short sale
19. Failure to disclose dual or variable rate commission arrangement
20. Ownership fields must contain CORRECT, COMPLETE, and proper information to allow other members to properly execute a purchase and sale agreement.

**Automatic \$1000 fine:**

1. Unauthorized access to Navica MLS System or unauthorized distribution of proprietary information contained within the service - \$1,000 fine for first offense, \$2,000 fine for second offense and may include suspension or expulsion for up to one year. Providing username and password to a non-member or sharing among members.
2. Unless agreed upon in writing, MLS participants and their affiliated subscribers, shall not modify, change or delete, etc., the data of another participant's listings when the source of the data is through the MLS for IDX websites.

This is not an all-inclusive list. Violations of the MLS Rules and Regulations not specified on this list may result in a hearing before the Professional Standards Committee of the Association. If the MLS participant disagrees with the assessed fine, he may, within 10 days following receipt of the MLS sanction, request a hearing before the Board of Directors in accordance with the Bylaws of the Dixie-Gilchrist-Levy Counties Board of REALTORS®.