

Listing Office \_\_\_\_\_  
Listing Agent \_\_\_\_\_  
Co-Listing Office \_\_\_\_\_  
Co-Listing Agent \_\_\_\_\_

# Dixie Gilchrist Levy Association of REALTORS®

NAVICA® MLS COMMERCIAL LEASE

©Copyright 2024 Systems Engineering, Inc.

MLS # \_\_\_\_\_

### Legend

✓ = Single Select    ✓ = Multi Select    CM = Based on PType  
 = REQUIRED     = Not Required    CM = Based on Field

**Property Type** (choose one) ✓

Commercial Lease [K]

**Lease Price** (8)

Required

**List Date** (mm/dd/yyyy)

Required

**Available Date** (mm/dd/yyyy)

Required

**Street #** (8)

Compass ✓

**Street Name** (50)

Required

**Unit #** (15)

**City** ✓

Required

**State** ✓

Required

**Zip Code** ✓

Required

**County** ✓

Required

**Subdivision** ✓

**Tax Amount** (7)

Required

**Property Tax Year** (4)

Required

**Apx Acreage** (7)

Required

**Apx Lot Dimensions** [FR x L x BK x R] (50)

**Waterfront**

Yes  
 No

Required

**Waterfront Ft** (7)

CM

**Road Frontage** (7)

**Cross Street** (30)

**Payment Frequency** ✓

Required

**Assoc Dues** (7)

CM

**Apx Year Built** (4)

Required

**Total Rooms (excluding bathrooms)** (3)

Required

**Apx Building SqFt Under Roof** (7)

Required

**SqFt Source** ✓

Required

**Apx Net Leasable Space** (7)

Required

**Building Stories** (3)

Required

**Ceiling Height** ✓

**Electric Phase** ✓

**Voltage** ✓

**Amps** ✓

**Fire Sprinklers** ✓

**Loading Docks** ✓

**Rail** ✓

**Owner First Name** (30)

Required

**Owner Last Name** (30)

Required

**Owner Phone** (12)

**Owner Fax** (12)

**2nd Owner First Name** (30)

**2nd Owner Last Name** (30)

**Owners E-mail** (45)

**Owners Mailing Address** (50)

**Owners City** (30)

**Owners State** (2)

**Owners Zip Code** (5)

**Occupancy** ✓

Required

**Occupant Name** (50)

**Occupant Phone** (12)

**Listing Type** ✓

Required

**Limited Service**

Yes  
 No

Required

**Distressed Property** ✓

Required

**Display on Internet**

Yes  
 No

Required

**Display Address**

Yes  
 No

Required

**Allow AVM**

Yes  
 No

Required

**Allow Comments**

Yes  
 No

Required

**Audio Recording in Use**

Required

**Video Recording in Use**

Yes  
 No

Required

**Lockbox** (10)

**Title Company** (50)

**Leased Price** (8)

**Leased Date** (mm/dd/yyyy)

## Features

**TYPE PROPERTY** ✓ ✓ [CF\_A] Required

A C L F  
 Bank  
 Church  
 Distributor  
 Hair Salon  
 Mall  
 Office Building  
 RV Resort

Ag Business  
 Bar/Tavern/Lounge  
 Club House  
 Feed Store  
 Hotel/Motel  
 Manufacturing  
 Other  
 Service Station

Apartments  
 Bed & Breakfast  
 Convenience Store  
 Florist/Nursery  
 Industrial  
 Marina  
 Professional/Office  
 Strip Mall

Automotive  
 Building Services  
 Crops  
 Furniture  
 Liquor Store  
 Medical  
 Ranch  
 Warehouse

Bait Shop  
 Child Care  
 Dairy  
 Grocery  
 Livestock  
 Mobile Home Park  
 Retail

**CURRENT USE** ✓ ✓ [CF\_B] Required

A C L F  
 Bank  
 Church  
 Day Care  
 Grocery Store  
 Liquor Store  
 Medical/Dental  
 Other  
 RV Resort

Ag Business  
 Bar/Tavern  
 Club House  
 Distributor  
 Hair Salon  
 Livestock  
 Mobile Home Park  
 Professional  
 Service Station

Apartments  
 Bed & Breakfast  
 Convenience Store  
 Equestrian  
 Heavy Industrial  
 Mall  
 None  
 Ranch  
 Strip Mall

Automotive  
 Building Services  
 Crops  
 Feed Store  
 Hotel/Motel  
 Manufacturing  
 Nursery  
 Restaurant  
 Warehouse

Bait Shop  
 Cabinet/Furniture  
 Dairy  
 Florist  
 Industrial  
 Marina  
 Office  
 Retail

## Features (continued)

### FOUNDATION ✓ ✓ [CF\_C] Required

- |                                  |                                      |                                    |                                |                                |
|----------------------------------|--------------------------------------|------------------------------------|--------------------------------|--------------------------------|
| <input type="checkbox"/> Coastal | <input type="checkbox"/> Crawl Space | <input type="checkbox"/> None      | <input type="checkbox"/> Other | <input type="checkbox"/> Piers |
| <input type="checkbox"/> Raised  | <input type="checkbox"/> Slab        | <input type="checkbox"/> Stem Wall | <input type="checkbox"/> Stilt |                                |

### ROOF ✓ ✓ [CF\_D] Required

- |                                   |                                  |                                   |                                     |   |
|-----------------------------------|----------------------------------|-----------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Asbestos | <input type="checkbox"/> Asphalt | <input type="checkbox"/> Built-Up | <input type="checkbox"/> Fiberglass | <input type="checkbox"/> Flat           |
| <input type="checkbox"/> Membrane | <input type="checkbox"/> Metal   | <input type="checkbox"/> None     | <input type="checkbox"/> Other      | <input type="checkbox"/> Rolled/Hot Mop |
| <input type="checkbox"/> Shake    | <input type="checkbox"/> Shingle | <input type="checkbox"/> Tile     | <input type="checkbox"/> Wood       |   |

### CONSTRUCTION ✓ ✓ [CF\_E] Required

- |   |  |                                      |   |                                     |
|---|--|--------------------------------------|---|-------------------------------------|
| <input type="checkbox"/> Advanced Framing Technique | <input type="checkbox"/> Aluminum Siding                 | <input type="checkbox"/> Block       | <input type="checkbox"/> Brick                | <input type="checkbox"/> Concrete   |
| <input type="checkbox"/> Frame                      | <input type="checkbox"/> ICFs (Insulated Concrete Forms) | <input type="checkbox"/> Log         | <input type="checkbox"/> Manufactured/Modular | <input type="checkbox"/> Metal      |
| <input type="checkbox"/> Other                      | <input type="checkbox"/> Painted Block                   | <input type="checkbox"/> Precast     | <input type="checkbox"/> SIPS                 | <input type="checkbox"/> Spraycrete |
| <input type="checkbox"/> Steel Frame                | <input type="checkbox"/> Steel Siding                    | <input type="checkbox"/> Stem Wall   | <input type="checkbox"/> Stilt                | <input type="checkbox"/> Stone      |
| <input type="checkbox"/> Stucco                     | <input type="checkbox"/> Vinyl Siding                    | <input type="checkbox"/> Wood Siding |   |                                     |

### HEATING ✓ ✓ [CF\_F] Required

- |   |                                      |  |                                      |   |
|---|--------------------------------------|--|--------------------------------------|---|
| <input type="checkbox"/> Central Electric | <input type="checkbox"/> Central Gas | <input type="checkbox"/> Floor Furnace | <input type="checkbox"/> Heat Pump   | <input type="checkbox"/> Multiple Units |
| <input type="checkbox"/> Other            | <input type="checkbox"/> Propane     | <input type="checkbox"/> Stove         | <input type="checkbox"/> Window/Wall |   |

### COOLING ✓ ✓ [CF\_G] Required

- |   |                                      |  |                                      |  |
|---|--------------------------------------|--|--------------------------------------|--|
| <input type="checkbox"/> Ceiling Fan(s) | <input type="checkbox"/> Central Air | <input type="checkbox"/> Electric Air Filter | <input type="checkbox"/> Evaporative | <input type="checkbox"/> Heat Pump       |
| <input type="checkbox"/> Multiple Units | <input type="checkbox"/> None        | <input type="checkbox"/> Other               | <input type="checkbox"/> Wall/Window | <input type="checkbox"/> Whole House Fan |

### WATER SOURCES ✓ ✓ [CF\_H] Required

- |  |                                   |                                 |                                       |                                  |
|--|-----------------------------------|---------------------------------|---------------------------------------|----------------------------------|
| <input type="checkbox"/> 2 Inch        | <input type="checkbox"/> 2+ Wells | <input type="checkbox"/> 4 Inch | <input type="checkbox"/> Community    | <input type="checkbox"/> Metered |
| <input type="checkbox"/> None          | <input type="checkbox"/> Other    | <input type="checkbox"/> Public | <input type="checkbox"/> Shared Water | <input type="checkbox"/> Well    |
| <input type="checkbox"/> Well for Yard |                                   |                                 |                                       |                                  |

### SEWER TYPE ✓ ✓ [CF\_I] Required

- |   |  |  |  |                                       |
|---|--|--|--|---------------------------------------|
| <input type="checkbox"/> Aerobic          | <input type="checkbox"/> Community     | <input type="checkbox"/> Nitrogen Reducing | <input type="checkbox"/> None          | <input type="checkbox"/> Other        |
| <input type="checkbox"/> Public Sewer     | <input type="checkbox"/> Raised Septic | <input type="checkbox"/> Ruck              | <input type="checkbox"/> Septic Needed | <input type="checkbox"/> Septic Sewer |
| <input type="checkbox"/> To Be Determined |  |  |  |                                       |

### PARKING ✓ ✓ [CF\_J] Required

- |   |                                    |   |  |   |
|---|------------------------------------|---|--|---|
| <input type="checkbox"/> None           | <input type="checkbox"/> Not Paved | <input type="checkbox"/> Deeded             | <input type="checkbox"/> Designated Parking  | <input type="checkbox"/> Open Parking   |
| <input type="checkbox"/> Other          | <input type="checkbox"/> Paved     | <input type="checkbox"/> Public Parking Lot | <input type="checkbox"/> Private Parking Lot | <input type="checkbox"/> Shared Parking |
| <input type="checkbox"/> Street Parking |                                    |   |  |   |

### DRIVEWAY ✓ ✓ [CF\_K] Required

- |                                   |                                |                                   |                                  |                                 |
|-----------------------------------|--------------------------------|-----------------------------------|----------------------------------|---------------------------------|
| <input type="checkbox"/> Blacktop | <input type="checkbox"/> Brick | <input type="checkbox"/> Concrete | <input type="checkbox"/> Dirt    | <input type="checkbox"/> Gravel |
| <input type="checkbox"/> Limerock | <input type="checkbox"/> None  | <input type="checkbox"/> Other    | <input type="checkbox"/> Private | <input type="checkbox"/> Shared |
| <input type="checkbox"/> Shell    |                                |                                   |                                  |                                 |

### CEILING TYPE ✓ ✓ [CF\_L] Required

- |                                     |                                 |  |                                     |                                   |
|-------------------------------------|---------------------------------|--|-------------------------------------|-----------------------------------|
| <input type="checkbox"/> 9+ Ft High | <input type="checkbox"/> Beamed | <input type="checkbox"/> Cathedral               | <input type="checkbox"/> Drop Down  | <input type="checkbox"/> Flat     |
| <input type="checkbox"/> None       | <input type="checkbox"/> Open   | <input type="checkbox"/> Other                   | <input type="checkbox"/> Sculptured | <input type="checkbox"/> Skylight |
| <input type="checkbox"/> Standard   | <input type="checkbox"/> Trey   | <input type="checkbox"/> Upgraded Ceiling Detail | <input type="checkbox"/> Vaulted    |                                   |

### ACCESSIBILITY ✓ ✓ [CF\_M]

- |   |   |   |  |   |
|---|---|---|--|---|
| <input type="checkbox"/> 36 Inch Door   | <input type="checkbox"/> 42 Inch Door           | <input type="checkbox"/> 46 Inch Door           | <input type="checkbox"/> Accessible Shower Stall | <input type="checkbox"/> Boat Parking         |
| <input type="checkbox"/> Elevator       | <input type="checkbox"/> Grab Bars- Shower/Bath | <input type="checkbox"/> Handicap Access/Ramped | <input type="checkbox"/> Handicapped             | <input type="checkbox"/> Level Drive          |
| <input type="checkbox"/> Level Flooring | <input type="checkbox"/> Lift                   | <input type="checkbox"/> No Stairs              | <input type="checkbox"/> Other                   | <input type="checkbox"/> Roll Up Cabinets     |
| <input type="checkbox"/> RV Parking     | <input type="checkbox"/> Wheelchair             | <input type="checkbox"/> Wheelchair Entry       | <input type="checkbox"/> Wheelchair Full Bath    | <input type="checkbox"/> Wheelchair Half Bath |

### ENERGY FEATURES ✓ ✓ [CF\_N]

- |  |   |   |                                      |   |
|--|---|---|--------------------------------------|---|
| <input type="checkbox"/> Attic Fan             | <input type="checkbox"/> Extra Insulation | <input type="checkbox"/> Heat Recovery Unit | <input type="checkbox"/> Humidistat  | <input type="checkbox"/> None                 |
| <input type="checkbox"/> Other                 | <input type="checkbox"/> Radiant Heater   | <input type="checkbox"/> Ridge Vents        | <input type="checkbox"/> Solar Water | <input type="checkbox"/> Solar Tinted Windows |
| <input type="checkbox"/> Thermal Glass Windows | <input type="checkbox"/> Whole House Fan  | <input type="checkbox"/> Zoned              |                                      |   |

### OTHER FEATURES ✓ ✓ [CF\_O] Required

- |   |                               |                                |   |  |
|---|-------------------------------|--------------------------------|---|--|
| <input type="checkbox"/> High Traffic Count | <input type="checkbox"/> None | <input type="checkbox"/> Other | <input type="checkbox"/> Overhead Doors |  |
|---|-------------------------------|--------------------------------|---|--|

### FENCING ✓ ✓ [CF\_P]

- |                                      |                                       |                                |                                     |                                       |
|--------------------------------------|---------------------------------------|--------------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> Barbed Wire | <input type="checkbox"/> Block        | <input type="checkbox"/> Board | <input type="checkbox"/> Chain Link | <input type="checkbox"/> Cross Fenced |
| <input type="checkbox"/> Electric    | <input type="checkbox"/> Mixed        | <input type="checkbox"/> None  | <input type="checkbox"/> Other      | <input type="checkbox"/> Partial      |
| <input type="checkbox"/> Perimeter   | <input type="checkbox"/> PVC          | <input type="checkbox"/> Rail  | <input type="checkbox"/> Split Rail | <input type="checkbox"/> Wire         |
| <input type="checkbox"/> Wood        | <input type="checkbox"/> Wrought Iron |                                |                                     |                                       |

## Features (continued)

### TOPOGRAPHY [CF\_Q] Required

- |                                       |                                  |                                 |                                |                                   |
|---------------------------------------|----------------------------------|---------------------------------|--------------------------------|-----------------------------------|
| <input type="checkbox"/> Flat         | <input type="checkbox"/> Hilly   | <input type="checkbox"/> None   | <input type="checkbox"/> Other | <input type="checkbox"/> Pasture  |
| <input type="checkbox"/> Planted Pine | <input type="checkbox"/> Rolling | <input type="checkbox"/> Sloped | <input type="checkbox"/> Steep | <input type="checkbox"/> Topo Mix |
| <input type="checkbox"/> Wooded       |                                  |                                 |                                |                                   |

### IRRIGATION [CF\_R] Required

- |                                    |                                |                                     |                                |                               |
|------------------------------------|--------------------------------|-------------------------------------|--------------------------------|-------------------------------|
| <input type="checkbox"/> Automatic | <input type="checkbox"/> Back  | <input type="checkbox"/> Drip       | <input type="checkbox"/> Front | <input type="checkbox"/> None |
| <input type="checkbox"/> Other     | <input type="checkbox"/> Pivot | <input type="checkbox"/> Sprinklers |                                |                               |

### LANDSCAPING [CF\_S] Required

- |                                     |   |   |  |                                |
|-------------------------------------|---|---|--|--------------------------------|
| <input type="checkbox"/> Cleared    | <input type="checkbox"/> Fully Landscaped | <input type="checkbox"/> Grassed              | <input type="checkbox"/> Native Vegetation | <input type="checkbox"/> None  |
| <input type="checkbox"/> Open       | <input type="checkbox"/> Other            | <input type="checkbox"/> Partially Landscaped | <input type="checkbox"/> Pasture           | <input type="checkbox"/> Trees |
| <input type="checkbox"/> Underbrush | <input type="checkbox"/> Xeriscaping      |   |  |                                |

### ROAD TYPE [CF\_T] Required

- |                                      |                                       |                                     |                                  |                                |
|--------------------------------------|---------------------------------------|-------------------------------------|----------------------------------|--------------------------------|
| <input type="checkbox"/> City Street | <input type="checkbox"/> County Road  | <input type="checkbox"/> Federal    | <input type="checkbox"/> None    | <input type="checkbox"/> Other |
| <input type="checkbox"/> Paved       | <input type="checkbox"/> Private Road | <input type="checkbox"/> State Road | <input type="checkbox"/> Unpaved |                                |

### WATERFRONT FEATURES [CF\_U]

- |                                       |                                      |  |                                    |                                     |
|---------------------------------------|--------------------------------------|--|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Beach Access | <input type="checkbox"/> Beach Front | <input type="checkbox"/> Boardwalk     | <input type="checkbox"/> Boat Dock | <input type="checkbox"/> Boat House |
| <input type="checkbox"/> Boat Ramp    | <input type="checkbox"/> Drydock     | <input type="checkbox"/> Floating Dock | <input type="checkbox"/> Gazebo    | <input type="checkbox"/> None       |
| <input type="checkbox"/> Other        | <input type="checkbox"/> Pier        | <input type="checkbox"/> Riprap        | <input type="checkbox"/> Seawall   |                                     |

### WATERFRONT ACCESS/DETAILS [CF\_V]

- |  |  |   |   |  |
|--|--|---|---|--|
| <input type="checkbox"/> Canal Access      | <input type="checkbox"/> Canal Front       | <input type="checkbox"/> Creek            | <input type="checkbox"/> Creek View     | <input type="checkbox"/> Deeded Access-Private |
| <input type="checkbox"/> Fresh Water Canal | <input type="checkbox"/> Gulf Access       | <input type="checkbox"/> Gulf Canal       | <input type="checkbox"/> Gulf Front     | <input type="checkbox"/> Gulf of Mexico        |
| <input type="checkbox"/> Gulf View         | <input type="checkbox"/> Ichetucknee River | <input type="checkbox"/> Lake             | <input type="checkbox"/> Lake Access    | <input type="checkbox"/> Lake Front            |
| <input type="checkbox"/> Marsh View        | <input type="checkbox"/> None              | <input type="checkbox"/> Other            | <input type="checkbox"/> Pond           | <input type="checkbox"/> River Access          |
| <input type="checkbox"/> River Canal       | <input type="checkbox"/> River Front       | <input type="checkbox"/> Salt Water Canal | <input type="checkbox"/> Santa Fe River | <input type="checkbox"/> Steinhatchee River    |
| <input type="checkbox"/> Suwannee River    | <input type="checkbox"/> Waccasassa River  | <input type="checkbox"/> Waterfront       | <input type="checkbox"/> Waterview      | <input type="checkbox"/> Withlacoochee River   |

### SPECIAL INFORMATION [CF\_W] Required

- |   |  |  |   |   |
|---|--|--|---|---|
| <input type="checkbox"/> Access by Boat Only        | <input type="checkbox"/> Access by Boat and Helicopter   | <input type="checkbox"/> Aerial/Plat Map         | <input type="checkbox"/> Airstrip Access      | <input type="checkbox"/> Appraisal Within 6 Months              |
| <input type="checkbox"/> Community Pool             | <input type="checkbox"/> Copy of Lease Provided          | <input type="checkbox"/> Elevation Certification | <input type="checkbox"/> Equestrian Community | <input type="checkbox"/> Equipment List Provided                |
| <input type="checkbox"/> Financials Available       | <input type="checkbox"/> Flood Insurance Current         | <input type="checkbox"/> Flood Plain             | <input type="checkbox"/> Flood Way            | <input type="checkbox"/> Furnished                              |
| <input type="checkbox"/> Golf Course Community      | <input type="checkbox"/> HOA Approval Needed             | <input type="checkbox"/> HOA/CAM Disclosure      | <input type="checkbox"/> Horses Allowed       | <input type="checkbox"/> Income Producing                       |
| <input type="checkbox"/> Inventory List Provided    | <input type="checkbox"/> Lead Paint Disclosure           | <input type="checkbox"/> Nonconforming           | <input type="checkbox"/> None                 | <input type="checkbox"/> Other                                  |
| <input type="checkbox"/> Owner/Agent                | <input type="checkbox"/> PACE Loan                       | <input type="checkbox"/> Pets Allowed            | <input type="checkbox"/> Restrictions         | <input type="checkbox"/> Seller Doesn't Provide Title Insurance |
| <input type="checkbox"/> Seller Property Disclosure | <input type="checkbox"/> Seller Provides Title Insurance | <input type="checkbox"/> Soil Test               | <input type="checkbox"/> Sold As Is           | <input type="checkbox"/> Survey                                 |
| <input type="checkbox"/> Tenant Approval            | <input type="checkbox"/> Warranty                        |  |   |   |

### POSSESSION [CF\_X] Required

- |                                     |   |  |   |                                    |
|-------------------------------------|---|--|---|------------------------------------|
| <input type="checkbox"/> 30-60 Days | <input type="checkbox"/> 60+ Days                 | <input type="checkbox"/> Close of Escrow | <input type="checkbox"/> Close Plus 30 Days | <input type="checkbox"/> Leaseback |
| <input type="checkbox"/> Negotiable | <input type="checkbox"/> Subject To Tenant Rights | <input type="checkbox"/> See Remarks     |   |                                    |

### RENT INCLUDES [CF\_Y] Required

- |  |  |   |  |   |
|--|--|---|--|---|
| <input type="checkbox"/> All Utilities | <input type="checkbox"/> Common Area Maintenance | <input type="checkbox"/> Exterior Maintenance | <input type="checkbox"/> Insurance           | <input type="checkbox"/> Interior Maintenance |
| <input type="checkbox"/> Janitorial    | <input type="checkbox"/> Other                   | <input type="checkbox"/> Taxes                | <input type="checkbox"/> Tenant Improvements |   |

### SHOWING INSTRUCTIONS [CF\_Z] Required

- |  |  |   |  |  |
|--|--|---|--|--|
| <input type="checkbox"/> Alarm               | <input type="checkbox"/> Animals On Premise    | <input type="checkbox"/> Appointment Only     | <input type="checkbox"/> Call Listing Agent        | <input type="checkbox"/> Call Listing Office |
| <input type="checkbox"/> Call Occupant       | <input type="checkbox"/> Call Tenant(s)        | <input type="checkbox"/> Don't Call Tenant(s) | <input type="checkbox"/> Gate Code Required        | <input type="checkbox"/> Go There            |
| <input type="checkbox"/> HUD NAID # Required | <input type="checkbox"/> Key in Listing Office | <input type="checkbox"/> LB Call 1st          | <input type="checkbox"/> LB Call Agent             | <input type="checkbox"/> LB Call Office      |
| <input type="checkbox"/> LB Hidden           | <input type="checkbox"/> LB No Call            | <input type="checkbox"/> LB Vacant            | <input type="checkbox"/> Letter of Confidentiality | <input type="checkbox"/> Lister Accompany    |
| <input type="checkbox"/> No Sign             | <input type="checkbox"/> Other                 | <input type="checkbox"/> Owner Occupied       | <input type="checkbox"/> See Private Remarks       | <input type="checkbox"/> Under Construction  |
| <input type="checkbox"/> Viewing After Hours |  |   |  |  |

### TERMS OF LEASE [CF\_AA] Required

- |   |   |  |   |                                    |
|---|---|--|---|------------------------------------|
| <input type="checkbox"/> Escalating Lease | <input type="checkbox"/> Lease/Option     | <input type="checkbox"/> Long Term Lease | <input type="checkbox"/> Month To Month | <input type="checkbox"/> Net Lease |
| <input type="checkbox"/> Other            | <input type="checkbox"/> Percentage Lease | <input type="checkbox"/> Year to Year    |   |                                    |

### SERVICES NOT PROVIDED [CF\_BB]

- |  |   |   |  |  |
|--|---|---|--|--|
| <input type="checkbox"/> Accept/Deliver Offers | <input type="checkbox"/> Advise Sellers | <input type="checkbox"/> Arrange Appointments | <input type="checkbox"/> Assess Seller with Counters | <input type="checkbox"/> Negotiate on Sellers Behalf |
| <input type="checkbox"/> Present Offers        | <input type="checkbox"/> Other          | <input type="checkbox"/> See Remarks          |  |  |

Alarm Location (100)

Legal Description (300)

Required

Personal Items/Equipment Included (300)

Personal Items Excluded (300)

**Directions** (500)  
Required

**Public Comments** (1000)  
Required

Agent Comments (550)