

## **Carpet Capital Association of REALTORS®**

### **Committee Descriptions**

(Revised 11.13.2015)

**Some committees have prerequisite requirements**

**Affiliate Members are not able to serve as Chair or Vice-Chair**

#### **General descriptions of CCAR Committees are listed below:**

- COMMUNITY SERVICE COMMITTEE – The purpose of this committee is to coordinate and encourage participation by as many as possible to be of service in the community to upgrade the quality of life. The committee shall be responsible to implement a minimum of three projects to benefit the community with at least one being entirely organized by REALTORS®.
- EDUCATION COMMITTEE – The Education Committee plans, coordinates, and promotes all education programs of the Association providing maximum exposure and attendance at each educational offering. This includes new member Orientation, continuing education courses, and those classes offered through the Carpet Capital Association of REALTORS® School including independent study.
- MEMBERSHIP AND ATTENDANCE COMMITTEE – The Membership and Attendance Committee solicits desirable applicants for membership in the Association, and reviews and approves all potential applicants. When Carpet Capital Association of REALTORS® functions are held, it is this committee's responsibility to monitor attendance and coordinate with restaurants and/or appropriate facility management.
- PROGRAM COMMITTEE – The Program Committee arranges and coordinates programs for the Association luncheon meetings held monthly from September through May. It has responsibility for contacting speakers, arranging introductions, and sending appropriate letters of appreciation.
- HISTORY COMMITTEE – The purpose of this committee is to keep an orderly history of the Association including photos. The committee also maintains the Hall of Fame wall at the CCAR office.
- REALTORS® POLITICAL ACTION (RPAC) & LEGISLATIVE – The REALTORS® Political Action Committee coordinates and encourages members' contributions to RPAC. This committee holds appropriate fund-raising events in order to meet/exceed the suggested Georgia Association of REALTORS® goal. This Committee also keeps the CCAR membership informed regarding changes in federal, state, and local laws affecting the real estate industry and/or private property owners. When the Georgia General Assembly is in session, members attend the weekly Georgia Association of REALTORS® meetings in Atlanta or via video conference at the CCAR office.
- TECHNOLOGY COMMITTEE – The Technology Committee shall provide REALTOR® members, with information on emerging trends in technology that will impact their business and business operations and to provide opportunities to share information with respect to new technologies and new business applications. This committee shall meet a minimum of two opportunities to learn about new technology or new business applications.