

Notice to Vacate

Date: _____

Property Address: _____

This is my notice to vacate the above property. I will be out of the property

by: _____. I will call at least five (5) days in advance to schedule my move out inspection. I understand the house must be cleaned in accordance with the guidelines contained in the "Cleaning Attachment to the Residential Rental Contract," and that I am responsible to keep the utilities connected until the property passes inspection or until the property re-rents if I am breaking my lease. I also understand that CRI Properties may require up to thirty (30) days from my lease termination date to settle my security deposit account.

I understand that if the cost of additional cleaning or repairs exceeds the amount of my security deposit, I will be responsible for these additional expenses. Additionally, I understand that if I am breaking my lease, I will be responsible to pay rent until the unit is re-rented or until the lease termination date, for reimbursing the Agent's rental commission and other reasonable expenses to re-rent the property.

Reason: (Please check one that applies to you)

PCS () Deployment () Lease Expired () Other _____

Signature: _____

We will call you while you remain in the property to schedule showings for new tenants. Please provide the best person(s) to contact for scheduling showings:

1st Contact: _____ Phone #: _____

2nd Contact: _____ Phone #: _____

I have a pet: Dog() Cat() None ()

Special Showing Instructions: _____

Forwarding Address: _____

Office Use Only

New Rental Price _____ Date Available _____

Suggested Incentives _____