



CENTRAL HILL COUNTRY BOARD OF REALTORS
MULTIPLE LISTING SERVICE
906 N. Milam
Fredericksburg, TX 78624
830-997-4758
mail@chcbr.org

HELP ICON DATA FIELDS

Area

Select the best option based on the county or city the property is located in. DO NOT USE "Archive-Other Area"

Street

For Rural Subdivisions, if there is not an assigned street number, enter the Lot/Tract # as the Street #.

Direction

Must match the property's legal address per the CAD.

Street/Road Name

If the Street/Road Name is not appearing in the drop-down menu, send an email with a request to add the name to mail@chcbr.org - along with and a link to the appraisal district ID (or a screenshot). "Other" is to be used as a placeholder only.

Unit

Property Unit # (condo, etc.)

Subdivision

If the Subdivision is not appearing in the drop-down menu, send an email with a request to add the Subdivision to mail@chcbr.org - along with a link to the appraisal district ID (or a screenshot). "Other" is to be used as a placeholder only.

County

If the County is not appearing in the drop-down menu, send an email with a request to add the County to mail@chcbr.org - along with a link to the appraisal district ID (or a screenshot). "Other" is to be used as a placeholder only.

City

If the City is not appearing in the drop-down menu, send an email with a request to add the City to mail@chcbr.org - along with a link to the appraisal district ID (or a screenshot). "Other" is to be used as a placeholder only.

School District

If the School District is not appearing in the drop-down menu, send an email with a request to add the School District to mail@chcbr.org - along with a link to the appraisal district ID (or a screenshot). "Other" is to be used as a placeholder only.

CAD Property ID

County Appraisal District Property ID #. If additional space is needed, continue in Agent Remarks.

HOA

YES if the property is within jurisdiction of a Homeowner's Association.

HOA Fees

\$ Fee Charged by HOA



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HOA Fees Pd

Are HOA fees (\$) due monthly, quarterly, or annually?

STR Permit

If the property has a permit issued to operate as a Short-Term Rental, select Yes. Otherwise, select No.

Permit

If the property has a permit issued to operate as a Short-Term Rental, the Issued Permit # is required.

Bedrooms

Main House Bedroom count only

Full Baths

Main House Full Bath count only

Half Baths

Main House Half Bath count only

Owner

Owner name is a required field and requires the FULL legal owner (s) name (s).

Exclusive Agency

Per the listing agreement. Owner may sell or lease the Property to an Excluded Prospect.

Title Company

Title Company where contract should be escrowed.

Display on Internet

If you do not select this option, the listing will NOT be sent to other third-party sites. Seller Opt-Out Form Required if NO is selected. The Seller Opt-Out Form can be found under the Forms menu item.

Display Address

Seller Opt-Out Form Required if NO is selected. The Seller Opt-Out Form can be found under the Forms menu item.

Allow AVM

Allows a participant's VOW to display an automated estimate of the market value of the listing (or hyperlink to such estimate) in immediate conjunction with the listing.

Allow Comments

Allows a Participant's VOW to allow third-parties to write comments or reviews about particular listings or display a hyperlink to such comments or reviews in immediate conjunction with particular listings.

Location/Directions

Directions should start from city center of the town or closest town where the property is located.