



This is an interactive broadcast course, meaning participants in multiple locations will see, hear, and even speak with each other and the instructor.

**Location:** Central Hill Country Board of REALTORS® (CHCBBR),  
906 N. Milam St., FBG, TX 78624

**Date/Time:** September 24, 2018  
9:00 am - 4:00 pm

**Instructor:** Michelle Lackey

**Cost:** \$60

## Registration

\_\_\_\_\_  
Name on TREC License

\_\_\_\_\_  
TREC License #

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Email Address

### Broker Responsibility

**Course # 31450**

**6 Hours CE**

**Cost: \$60**

*The purpose of this course is to address the regulatory aspects of the management, operation and supervision of a real estate brokerage firm in Texas. The course provides an understanding and working knowledge of the law of agency, planning and organization of business entities, requirements for written policies and procedures, records retention and control, advertising, recruitment and training of agents, and the anatomy of a complaint filed with Texas Real Estate Commission (TREC).*

*Section 535.2 of the TREC Rules requires a broker who sponsors salespersons, a designated broker of a business entity, and a licensee who is a delegated supervisor of one or more licensees (for 6 months or more during the supervisor's current license period), to complete this 6-hour broker responsibility course to renew a license. Any licensee may take this course. Additionally, a sponsoring broker may, by policy, require certain licensees and employees to take this course.*

Method of Payment:  Cash  Check  Mastercard  Discover  Visa  Am Express

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_ Zip \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Expiration: \_\_\_\_\_

Signature: \_\_\_\_\_

### CE Credit

If seeking CE credit, please bring your real estate license and a valid photo ID.

### Special Services

If you require special accommodations to participate, please let us know at least 3 days prior to the course and attach a written description of your needs.

### Refund/Cancellation Policy

A full refund will be issued if written notification is received by September 17th, otherwise a \$15 cancellation fee will be deducted from your refund. No refunds will be issued after September 19th.

### To Register:

Send form and \$60 check payable to CHCBBR, 906 N. Milam Street, Fredericksburg, TX 78624

To pay online, log on to Navica, Click News & Events and Association Events.

### Registration Deadline:

September 17, 2018 - After Deadline add \$15 to registration fee!



Texas REALTORS University  
Texas Association of REALTORS  
Provider #0001  
800-873-9155  
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