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**VALDOSTA BOARD OF REALTORS®**  
**PRINCIPAL REALTOR® / MLS PARTICIPANT MEMBERSHIP APPLICATION**

**SECTION I**

**Membership Type: Broker** \_\_\_\_\_ **Appraiser** \_\_\_\_\_ **Owner** \_\_\_\_\_ **Principal** \_\_\_\_\_

Applicant Name (As shown on Real Estate License): \_\_\_\_\_

Name To Appear on Roster: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Mailing Address: (If different) \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone #:(\_\_\_\_\_)\_\_\_\_\_

Company Phone #: (\_\_\_\_\_)\_\_\_\_\_

Pager#: (\_\_\_\_\_)\_\_\_\_\_

Fax #: (\_\_\_\_\_)\_\_\_\_\_

Cell Phone#: (\_\_\_\_\_)\_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year

Email Address: \_\_\_\_\_ Real Estate License#: \_\_\_\_\_

**SECTION II (Brokers/Principals/Appraisers/Owners Only)**

State the names and titles of all other principals, partners, or corporate officers of your firm.

\_\_\_\_\_  
(Name) (Title)

\_\_\_\_\_  
(Name) (Title)

\_\_\_\_\_  
(Name) (Title)

Is the office address specified in Section I your principal place of business?  Yes  No

**SECTION II Continued**

List the names and addresses of all branch offices or other real estate firms in which you are a principal, partner, or corporate officer:

(Name)	(Address)
(Name)	(Address)
(Name)	(Address)

Are you currently a member of another board or association which is affiliated with the NATIONAL ASSOCIATION OF REALTORS® or have you held membership in another board or association within the past three years?  Yes  No

**\*\*\*If yes, please provide a letter of good standing from that board along with your application**

List each board and association where membership was held, type of membership held, and approximate dates of membership.

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Have you participated in a Multiple Listing Service which is owned and operated by a board or association affiliated with the NATIONAL ASSOCIATION OF REALTORS® within the past three years?  Yes  No

If “yes,” list the name of each MLS and the approximate dates of participation:

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**Business and Credit References:**

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**Bank References:**

General

Account: \_\_\_\_\_  
(Name of bank) (Account)

Escrow

Account: \_\_\_\_\_  
(Name of bank) (Account)

Others:

\_\_\_\_\_ (Name of bank) (Account)

**Business Type:**  Sole Proprietor  DBA  Partnership  Corporation

**Position with firm:**  Principal  Partner  Corporate Officer  Branch Office Manager  Employee

Independent Contractor  Other (If “other”, please explain: below):

**SECTION III (All Applicants)**

Are you or is any real estate firm in which you are a sole proprietor, general partner or corporate officer involved in any pending bankruptcy or insolvency proceeding or have you or any real estate firm in which you are a sole proprietor, general partner or corporate officer been adjudged bankrupt in the past three years?     Yes         No

*If yes, The Valdosta Board of REALTORS® requires a credit report be obtained. Please sign below to authorize. Also specify below the places(s) and date(s) of such action, and detail the circumstances relating thereto: (attach separate sheet if necessary)*  
Signature: \_\_\_\_\_

**NOTE:** Applicant acknowledges that if the applicant or any real estate firm in which the applicant is a sole proprietor, general partner, or corporate officer is involved in any pending bankruptcy or insolvency proceedings or has been adjudged bankrupt in the past three years, the board/association may require, as a condition of membership, that the applicant pay cash in advance for board/association and MLS fees for up to one year from the date that membership is approved or from the date that the applicant is discharged from bankruptcy (whichever is later) or, in the event that bankruptcy proceedings are initiated subsequent to obtaining membership in the board/association, that the member may be placed on a “cash basis” from the date that bankruptcy is initiated until one year from the date that the member has been discharged from bankruptcy.

Do you hold, or have you held, a real estate license in any other state?

Yes         No

If yes, please specify name of state and license number: \_\_\_\_\_

Has your real estate license, in this or any other state, been suspended or revoked?     Yes         No

If yes, specify the place(s) and date(s) of such action, and detail the circumstances relating thereto: (Attach separate sheet if necessary)

Are there now any pending or unresolved complaints, or have there been within the past three years, any complaints against you or the firm with which you have been associated before any state real estate regulatory agency or any other agency of government?

Yes         No

If “yes”, specify the substance of each complaint in each state, the agency before which complaint was made, and the current status or resolution of such complaint: (attach separate sheet if necessary) \_\_\_\_\_

Have you ever been convicted of a felony?     Yes         No

If so, give details including state and court of conviction: (attach separate sheet if necessary)

Are you a member of an institute, society or council affiliated with the NATIONAL ASSOCIATION OF REALTORS®?

Yes         No

If yes, please indicate name of affiliated institute, society, or council:

List below any professional designations you hold: \_\_\_\_\_

**SECTION III, Continued**

Are you currently a member of another board or association which is affiliated with the NATIONAL ASSOCIATION OF REALTORS® or have you held membership in another board or association within the past three years?  Yes  No

If "yes," list each board and association where membership was held, type of membership held, and approximate dates of membership.

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Have you been a user or subscriber in a Multiple Listing Service which is owned and operated by a board or association affiliated with the NATIONAL ASSOCIATION OF REALTORS® within the past three years?

Yes  No

If "yes," list the name of each MLS and the approximate dates of participation:

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First entered the real estate business on \_\_\_\_\_, at \_\_\_\_\_  
(date) (city) (state)

Have you been engaged continuously in the business since then?  Yes  No

If not, during what years were you in the business?

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How many years have you been active in the real estate profession? \_\_\_\_\_

Salesperson \_\_\_\_\_  Broker \_\_\_\_\_  Other \_\_\_\_\_

In what other business have you been engaged?

\_\_\_\_\_ from 19\_\_ to \_\_\_\_, at \_\_\_\_\_ (city)  
\_\_\_\_\_ from 19\_\_ to \_\_\_\_, at \_\_\_\_\_ (city)  
\_\_\_\_\_ from 19\_\_ to \_\_\_\_, at \_\_\_\_\_ (city)

First licensed in Georgia on \_\_\_\_\_, and continuously licensed since \_\_\_\_\_.

Established in present location on \_\_\_\_\_ Last previous location: \_\_\_\_\_

Resident here since \_\_\_\_\_ Previous residence: \_\_\_\_\_  
(city or county and state)

List the names of board committees on which you would be interested in serving (e.g., multiple listing, professional standards, finance, etc.):

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Are you now employed by or engaged in any other business or profession?  Yes  No

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(position, name of business, and location)

Are you now a member of, or have you ever held membership in a real estate board not affiliated with the NATIONAL ASSOCIATION OF REALTORS®?  Yes  No

If "yes", list the names of each other such board, the type of membership held, and dates establishing the time period during which membership has been held: \_\_\_\_\_

**SECTION III, Continued**

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, may be grounds for revocation of my membership, if granted.

Signature: \_\_\_\_\_  
(Applicant) (date)

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REALTOR® is a registered mark that identifies a professional in real estate who subscribes to a strict Code of Ethics as a member of the NATIONAL ASSOCIATION OF REALTORS.

**To: Valdosta Board of REALTORS®**

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**(Applicant's Name)**

**I hereby apply for REALTOR® (primary, secondary, or Designated) membership in the Valdosta Board of REALTORS®,** and enclose my nonrefundable processing fee of \$125.00 plus \$\_\_\_\_\_ dues, which I understand will be returned to me in the event I am not accepted for membership. In the event my application is approved, I agree as a condition to membership to complete the indoctrination course of the Valdosta Board of REALTORS®, and otherwise on my own initiative to thoroughly familiarize myself with the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, including the duty to arbitrate business disputes in accordance with the *Code of Ethics and Arbitration Manual* of the board, and the constitution, bylaws, and rules and regulations of the above named board, the Georgia Association of REALTORS®, and the National Association of REALTORS®. I further agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the aforementioned Code of Ethics, constitution, bylaws, rules and regulations, and duty to arbitrate, all as from time to time amended. Finally, I consent and authorize the board, through its membership committee or otherwise, to invite and receive information and comment about me from any member or other person, and I agree that any information and comment furnished to the board by any member or other person in response to any such invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character.

**NOTE:** Applicant acknowledges that the board/association will maintain a membership file of information that may be shared with other boards/associations where applicant subsequently seeks membership. This file shall include: previous applications for membership; all final findings of Code of Ethics violations and violations of other membership duties within the past three years; pending complaints alleging violations of the Code of Ethics or alleging violations of other membership duties; incomplete or pending disciplinary measures; pending arbitration requests; and information related to unpaid arbitration awards or unpaid financial obligations to the board/association or its MLS.

**NOTE:** Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the board or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®.

I acknowledge and agree that within 180 days from the date this application is approved, that I will attend the Valdosta Board of REALTORS® Membership Indoctrination Class.

**In the event provisional membership is terminated for failure to fulfill all the requirements of membership, local dues will be returned to the former member, less a prorated amount to cover the number of days that the individual received association services and any application fee.**

I agree that, if accepted for membership in the board, I will pay the fees and dues as from time to time established.

**BROKER'S/Appraiser's/Principal's/Owner's**

**SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*\*\* MLS DATABASE AGREEMENT\*\*\***

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between VALDOSTA BOARD OF REALTORS®, a Georgia corporation hereinafter referred to as "Board," and \_\_\_\_\_, hereinafter referred to as "Salesperson," whose license is placed with \_\_\_\_\_, Principal/Broker/Appraiser/Owner, \_\_\_\_\_(Firm).

**WITNESSETH:**

It is understood between the parties hereto that said assigned database password and **lock box key** are of vital importance to the security of the Multiple Listing Service and should said password or **lock box key** come into the possession of any other person, irreparable damage to the Board will result. Therefore, Salesperson covenants and agrees that (1) he will take all reasonable care to protect said password from being known; that (2) he will not permit said password to be used by any other person; that (3) he will immediately report to Board any attempt by anyone to utilize password; that (4) in the event Salesperson's license becomes inactive, suspended, or revoked for any reason, Salesperson shall immediately notify Board.

A fine of up to \$1,000.00 shall be imposed on Salesperson for misuse of said database password or lock box key.

The term "Salesperson" shall mean the person receiving a lock box key and/or database password from Board and shall include the terms "Appraiser", "Salesman," "Saleswoman," "Associate Broker," and "Broker."

Should Salesperson either for himself or in conjunction with other persons willfully permit said password or **lock box key** to be used by any other person during the term of this agreement, same shall be deemed a violation of this agreement and Salesperson shall be liable to Board for all expenses necessary to re-establish its lock box and/or database security, as well as any other loss or damage that might result to Board there from. Also note that No one shall be required to lease a lock box key except on a voluntary basis.

IN WITNESS WHEREOF, Board has caused this agreement to be executed by its appropriate officer, or designated agents, and Salesperson has executed this agreement this day and year first above written.

**I hereby apply for Principal membership in the Valdosta Multiple Listing Service (MLS)**

and agree to a one time non-refundable Initial Participation Fee of Two Thousand dollars (\$2,000.00) (or five (5) monthly payments of four hundred dollars (\$400.00)), an application fee of \$150.00 plus quarterly fees which I understand will be returned to me in the event I am not accepted to membership. I agree as a condition of membership in the MLS to abide by all relevant rules and regulations and other obligations of participation, including payment of monthly fees. I will on my own initiative thoroughly familiarize myself with the Valdosta Board of REALTORS® MLS Rules and Regulations. I further agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the aforementioned *Rules and Regulations* as from time to time amended

*I further agree to be bound by the MLS Standards of Conduct, and if a REALTOR® Member, with the NAR Code of Ethics as established in the NAR Code of Ethics and Arbitration Manual, including the obligation to submit to ethics hearings and the duty to arbitrate contractual disputes with other REALTORS® in accordance with the established procedures of the board. I understand that a violation of the Code of Ethics, if applicable, or MLS Rules and Regulations may result in suspension or termination of MLS rights and privileges and that I may be assessed an administrative processing fee not to exceed \$500 which may in addition to any discipline, including fines, that may be imposed.*

I acknowledge and agree that within 120 days from the date this application is approved, that I will attend Board-offered MLS Rules and Regulations training and MLS computer software training. In the event I fail to attend MLS Computer software training, without a written excused absence from the Valdosta Multiple Listing Service, that my membership will be suspended until the requirement is met.

**PRINCIPAL/BROKER'S/APPRaiser'S/PARTICIPANT'S**

**SIGNATURE:** \_\_\_\_\_

**Date** \_\_\_\_\_