

Things to know and remember!

Cost of SafeMLS token.....\$30.00 (plus tax)

Cost of Sentricard.....\$5.14 (plus tax) plus service cost listed below

Yearly Service Fees for Sentrilock

July	\$95.64	January	\$47.82
August	\$87.67	February	\$39.85
September	\$79.70	March	\$31.88
October	\$71.73	April	\$23.91
November	\$63.76	May	\$15.94
December	\$55.79	June	\$7.97

The MLS class and Indoctrination are required classes. You are able to reschedule these classes twice. . Failure to complete the MLS class will result in your MLS privileges being suspended until the class is complete.

- . Failure to complete the Indoctrination class will result in your membership being suspended until such time as you completed the class, paid the application fee, and submitted a new application.
- . When you sign up with us you will be required to put a \$25 (each) refundable fee down for your spot in the class. If you attend the class the check is given back to you. . If you fail to attend or reschedule your class prior to the class date, then your deposit is forfeit and another \$25 check will be required to reserve your next spot in the next class.

Sharing log in information is strictly prohibited. If you share a token and/or password for the MLS or share your keycard, you will be charged \$1000 fine. This fine is per offense, per person.

If you have an assistant that you would like to work for you, please fill out the necessary paperwork to get them access as well as their own token.

Your Code of Ethics training is required to be completed within 30 days of joining the board. If you fail to complete the training in that time will result in a \$50 fine. Failure to complete it within 60 days will result in a \$150 fine which you will incur every month for four months after which your membership will be suspended until such time as you completed the class, paid the application fee, and submitted a new application.

What to bring with you to your appointment

. Check or Card for Dues (listed on the next page) . Check or Card for Sentricard and Token and Service Charge for current month . Two separate checks \$25 each, made payable to JBOR, for deposit on classes

**2010 Application for Membership
Jacksonville Board of REALTORS®**
(for member joining a REALTOR® firm)

I hereby apply for REALTOR® membership in the above named board/association, and enclose my check which I understand will be returned to me in the event I am not accepted to membership. Dues are structured as follows: (all totals include application fee)

2010	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Local Dues	\$160.00	\$160.00	\$160.00	\$120.00	\$120.00	\$120.00
Application Fee	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00
NCAR Dues	\$130.00	\$119.15	\$108.35	\$97.50	\$86.65	\$75.85
National Dues	\$80.00	\$73.33	\$66.67	\$60.00	\$53.33	\$46.67
NAR Assessment	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Total	\$855.00	\$837.48	\$820.02	\$762.50	\$744.98	\$727.52
				<u>Octo-ber</u>	<u>November</u>	<u>December</u>
Local Dues	\$80.00	\$80.00	\$80.00	\$40.00	\$40.00	\$40.00
Application Fee	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00
NCAR Dues	\$65.00	\$54.15	\$43.35	\$32.50	\$21.65	\$10.85
National Dues	\$40.00	\$33.33	\$26.67	\$20.00	\$13.33	\$6.67
NAR Assessment	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Total	\$670.00	\$652.48	\$635.02	\$577.50	\$559.98	\$542.52

In the event my election, I agree to abide by the Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, which includes the duty to arbitrate, and the Constitution, Bylaws and Rules and Regulations of the above named Board, the State Association and the National Association, and if required, I further agree to satisfactorily complete a reasonable and non-discriminatory written examination on such Code, Constiution, Bylaws and Rules and Regulations. I understand membership brings certain privileges and obligations that require compliance. Membership is final only upon approval by the Board of Directors and may be revoked should completion of requirements, such as orientation, not be completed within time frame established in the association's bylaws. I understand that I will be requied to complete periodic Code of Ethics training as specified in the association's bylaws as a continued condition of membership.

***NOTE:** Applicant acknowledges that if accepted as a member and he/she subsequently resigns from the Board or otherwise causes membership to terminate with an ethics complaint pending, the Board of Directors may condition renewal of membership upon applicant's certification that he/she will submit to the pending ethics proceeding and will abide by the decision of the hearing panel. If applicant resigns or otherwise causes membership to terminate, the duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while applicant was a REALTOR®.*

Requirement of Membership:

1. The course of instruction covering the Bylaws and Rules and Regulations of the Board, the Bylaws of the State Association, and the Constitution and Bylaws and Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®, must be completed within six (6) months of application or you will need to resubmit a new application and application fee.
2. The MLS orientation program must be completed within six (6) months of application or you will need to resubmit a new application and application fee.
3. An orientation program on the Code of Ethics of not less than two hours and thirty minutes of instructional time. This requirement does not apply to applicants for REALTOR® membership or provisional members who have completed comparable orientation in another association, provided that REALTOR® membership has been continuous, or that any break in membership is for one year or less.
4. In order to comply, new members are required to take the “New Member Code of Ethics Orientation” training at www.realtor.org. **This online training must be completed within thirty (30) days of joining the Board and prior to attending board orientation. Failure to complete the on-line Code of Ethics training will result in a \$50.00 fine following thirty (30) days of membership application approval date. If not completed after sixty (60) days of application approval date, the new member will be fined \$150.00 each month, up to four months total, until completed. Failure to complete this training will result in suspension from the Board.** On-line assistance for completion of training is available at the Jacksonville Board of REALTORS® office by appointment only.

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Board, I shall pay the fees and dues as from time to time established. **NOTE:** Dues payments to the board/association are not tax deductible as charitable contributions. Portions of such payments may be tax deductible as ordinary and necessary business expenses.

By signing below I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specific address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Applicant’s Name

Date

Designated REALTOR® Signature

Date

This application will not be processed or accepted without the signature of both the Applicant and his/her Designatd REALTOR®.

Date Membership Committee Approved: _____

Membership Committee Signatures:

_____ **Chairperson**

SECTION I (must be completed in it's entirety) – Please print

Name: _____
As it appears on your real estate license

Name as you want it to appear on roster: _____

Home Address: _____
Address City State Zip

Business Address: _____
Address City State Zip

Phone numbers: *Please check which numbers you want input into database*

Office Phone: _____ Office Fax: _____

Cell Phone: _____ Pager Number: _____

Home Phone: _____ Alternate Number: _____

E-Mail address: _____

Website: _____

Mailing preference: Home or Office: _____

License number: _____

License type:

- Broker
- Provisional Broker/Salesperson
- Other - - please specify

Name of firm you are affiliated with: _____

Position with firm: Principal Partner Corporate Officer Branch Office Manager
 Employee Independent Contractor Other

If "other", please explain:

In the past have you been a member of another board or association which is affiliated with the NATIONAL ASSOCIATION OF REALTORS®? and if so, please print your NRDS Number:

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, may be grounds for revocation of my membership, if granted.

Applicant's Signature

Date

For Board Use Only:

Applicants Name

Date/Check #: _____

NRDS #: 5625_____.

NRDS Office ID#: 5625_____.

Paragon: _____ KIM: _____

Outlook Express: _____ NRDS: _____

NewsLetter: _____

Login: _____

Keycard Number: _____

Password: _____

Keycard PIN: _____

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Name

Date

Membership Obligations

It is assumed that in asking for membership you are in entire sympathy with the ideas and principles of the Jacksonville Board of REALTORS®, the North Carolina Association of REALTORS®, Inc., and the National Association of REALTORS®. The time has come, however, for you to accept the Bylaws of this Board.

- To attend meetings regularly and do your part when called upon.
- To observe and conduct your business in accordance with the rules and Bylaws of this Board, the Code of Ethics of the National Association of REALTORS®, and the Real Estate Law of the State of North Carolina.
- To pay your dues promptly.
- To be warm-hearted, broad-minded, fair-minded, always remembering that he who serves best profits most.
- To be steadfast in upholding the Creed of the REALTORS®--which is the Golden Rule: "Do you unto others as you would have them do unto you."

The Pledge

I assent to the duties and responsibilities of membership and agree to uphold the ethical standards of the Jacksonville Board of REALTORS®.

Member's Signature

Date

How to access “New Member Code of Ethics Orientation” training:

1. First, you go to www.realtor.org
2. On the left hand side of NAR’s homepage, under “Site by Topic”, click on “Education”
3. On the left hand side, under “Site by Topic, Education, click on “Code of Ethics Training”.
4. Now, click on



[New Member Code of Ethics Orientation](#): Course for new REALTORS®.

5. Now click on



[Start the course and/or access your course progress.](#)

6. Now click on:

Not Registered?
[Click here to register.](#)

7. Select REALTOR and then fill in the remainder of your information. You will need your NRDS number to register.
8. After you have register or logged in, go “[Access the course and/or your Progress Record](#)” and follow the instructions to complete the New Member Code of Ethics Orientation.
9. You have 30 days to complete this course. Once you have completed and passed the course, send the board an email at jbornc@bizec.rr.com and let them know the date of completion.
10. If you do not complete the course within the time allowed, both you and your Broker in Charge will be notified and you will be issued a \$50 fine.