

**Jacksonville Board of REALTORS® , Inc.**  
**Multiple Listing Service**  
**Participant Application and Agreement**  
**(for Members of the Jacksonville Board of REALTORS®)**  
**2009**

In accordance with the Rules and Regulations of the Multiple Listing Service (herein referred to as "the MLS") of the Jacksonville Board of REALTORS®, Inc., I hereby apply for Participation in the MLS, and have enclosed a check in the amount of \$200.00 as the application fee.

I agree as a condition of participation of participation in the MLS to abide by all relevant Bylaws, Rules and other obligations of participation including payment of fees. I further agree to be bound by the Code of Ethics on the same terms and conditions as board/association members including the obligation to submit to ethics hearings and the duty to arbitrate contractual disputes with other REALTORS® in accordance with the established procedures of the board/association. I understand that a violation of the Code of Ethics may result in termination of my MLS privileges and that I may be assessed an administrative processing fee which may be in addition to any discipline, including fines, that may be imposed.

I agree to confirm to the Rule and Regulations of the MLS, as now established, or as may be amended from time to time and to pay the fees and costs incurred by my firm. Specifically, the following:

**Orientation Section 16 – Orientation: Any applicant for MLS Participation and any licensee affiliated with an MLS Participants who has access to and use of MLS-generated information shall complete an orientation program of no more than eight (8) classroom hours devoted to the MLS rules and regulations and computer training related to MLS information entry and retrieval and the operation of the MLS within two (2) offering of said class or their access to the MLS and their agent ID number will be restricted and inactivated until said class is completed.**

**I further agree that I have read the following paragraph "Orientation" and understand this rule and agree to be bound by its terms.**

By signing below I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Fondation) may contact me at the specific address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Date: \_\_\_\_\_

\_\_\_\_\_  
Designated REALTOR® Signature

I further agree that upon having met the recommended hardware requirements for access to the computerized MLS system. I understand that I will be responsible for any expenses incurred for the installation of this program.

In the event that I elect not to access the MLS via computerized system, I agree to provide the listing information in such format as determine by the MLS Committee and to pay the fees for entry of such information as determined by the MLS Committee thereof.

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Name of Applicant (Designated REALTOR®)

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Name of Firm

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Signature of Designated REALTOR®

**SECTION I (must be completed in it's entirety) – Please print**

Firm Name: \_\_\_\_\_

Business Address: \_\_\_\_\_  
Address City State Zip

Phone numbers: *Please check which numbers you want in computer*

Office Phone: \_\_\_\_\_  Office Fax: \_\_\_\_\_

Alternate Number: \_\_\_\_\_

Office E-Mail address: \_\_\_\_\_

Office Website: \_\_\_\_\_

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, may be grounds for revocation of my membership, if granted.

\_\_\_\_\_  
Designated REALTOR® Applicant's Signature

\_\_\_\_\_  
Date





## Statement of Security Level (must accompany MLS Application)

Office: \_\_\_\_\_

Broker in Charge: \_\_\_\_\_

Security Level for agents: \_\_\_\_\_

Date: \_\_\_\_\_

DR (BIC) Signature: \_\_\_\_\_

### Logon Security Permissions

User ID	Typical User	Descriptions/Permissions
0	Inactive users	User is not allowed access to any portion of the online system.
1	Export Clients and lenders	Limited to running export for export clients and loan descriptions for lenders -- no search or maintenance functionality.
2	Members with reduced access	<b>Sold Listings Only</b> -- Searches are limited to Sold listings only.
3	Agents	<b>Full Read Access</b> -- users are able to perform all functions and see all listings, but cannot add or modify listings.
4	Agents/Brokers	<b>Full Read Access and User Input</b> -- ability to input and maintain your <i>own</i> listings.
5	Brokers/Broker Staff	<b>Full Read Access and Office Input</b> -- ability to input and maintain all listings with your <i>office</i> and run Firm Inventory searches for <i>entire office</i> .
6	Firm Presidents/Staff	<b>Full Read Access and Multiple Office Input</b> -- ability to input and maintain all listings within <i>all branch offices</i> and run Firm Inventory searches for <i>all branch offices</i> .