



CONTINUING EDUCATION REGISTRATION FORM



Please print legibly. One Registrant per form.

Name _____

Office _____

Office
Mailing
Address _____

City _____ State _____ Zip _____

Phone _____

Fax _____

Email _____

*Real Estate License # _____ *

***Your RE number is essential to receive credit**

Registration fee only \$50!

Registration includes all course materials.

Payment

By Check, made payable to:

**Greater Idaho Falls Association of
REALTORS®**

1508 Midway Ave - Idaho Falls, ID 83406
(208) 523-1477 — Fax to: (208) 522-7867

By Credit Card— Visa Master Card

Please charge \$ _____

Card No. _____

Expiration Date _____

Signature _____

Your payment reserves your spot in class. 100% attendance is required. You must sign-in to receive credit.

November 06, 20091pm-5pm Business Conduct and Office Operations

(#BC001S) exp 31/Jan/2099

- ❖ 4 CEU's
- ❖ Instructor, Maris Cukurs

Designed for brokers, sales associates, secretaries, bookkeepers, and other related personnel, to acquaint them with the current laws, rules and procedures governing the handling of client funds, bring participants up-to-date on changes, and to assist real estate firms in developing good record keeping and business practices.

Course Location

The Greater Idaho Falls Association of
REALTORS® Board Office
1508 Midway Ave. – Ammon, Idaho

Accommodations: Please advise GIFAR of any accommodations needed under the ADA. Courses are made available to all qualified applicants and will not discriminate on the basis of age, race, color, creed, religion, sex, sexual preference, disability, or national origin.

Transfers/Exchanges: GIFAR does not allow the transfer or exchanges of courses.

Refunds: Refund requests must be received in writing two weeks prior to start of course. Exceptions will be considered for bona fide emergencies. A \$25 Administration fee will be deducted from all refunds. Should GIFAR cancel the course due to lack of adequate registration numbers a full refund will be made.

By signing below, student agrees to attendance and refund policies and acknowledges that the Greater Idaho Falls Association Of REALTORS® is not responsible for ensuring that licensee has met and fulfilled continuing education requirements. Individual licensee is responsible for tracking, accounting for, and fulfilling continuing education requirements. Questions regarding CE courses and requirements should be directed to the

**Idaho Real Estate Commission at
1-866-447-5411**

Signature is MANDATORY